**CII Homeowners Association Board Meeting Minutes, February 19, 2014**

Attending: President: Emily Biggs; Vice President: Kevin LaValley; Member-at-Large: Michael Rumble; Secretary-Treasurer: Ray Kudlak; Copies to Barrie Rojahns, ([bcameron@hawthornemgmt.com](mailto:bcameron@hawthornemgmt.com)); Joanne Wheeler, Member-at-Large; Committee Members; Jennifer Wolfe, Suzanne Russell, Gary Wilt , Kathy Vey and Clarke Meakin.

The meeting was called to order at 7:08 PM and the previous Minutes were adopted.

President’s report – As there were insufficient homeowners present to represent a quorum of 41 households, appointment of Officers was postponed until this meeting. Two vacancies exist and current Board members **Emily and Kevin** have asked to be re-appointed. A vote was made to extend both Emily and Kevin’s terms. A motion to appoint **Michael Rumble** to the Board position of **Treasurer** was made and seconded. Ray Kudlak remains as Secretary. **Community** role members are: Website - Michael Rumble; Landscape – Kevin LaValley; Social – Emily Biggs; Pool – Joanne Wheeler; ARC – Gary Wilt and Suzanne Russell; Crime – Ray Kudlak.

Treasurer’s report – A question was raised as to the Budget line item showing a negative balance in our reserves for Pool Resurface Reserves. This will be discussed at the March Board Meeting with Hawthorne Managements representative, Barrie Rojahn. A full audit of our finances looking forward for at least 10 years was agreed by the Board to have Hawthorne provide those details. This would allow us to prepare for future Capital Improvements on a scheduled basis and be funded accurately in our Reserves accounts.

Committeereports

Pool - **Kevin** asked the Board to consider raising the Insurance coverage for the Playground, Pool House and Pool Equipment. This will be communicated to Hawthorne for quotes at the $200,000 level. The continued focus on the VGB regulations will require the installation of new, protective drain covers to meet the new requirements. Our swim management company and 3 outside sources will provide quotes.

Landscape – **Kevin** reiterated the plans for 2014 that include rain detector timers for the entry sprinkler systems, possible repellants for protection of plantings from deer, potential trimming or removal of the large holly bushes by the pool fence, removal of trees by the Pool lighting and planting of decorative ferns or rose bushes for the pool surroundings to be provided by our landscape contractor. New business would include possible shade awnings for the back area of the Pool for relief during the Summer Swim Meets. The Swim Team manager will be asked if they can hold fund raisers for purchase and installation costs.

Social – **Jennifer** and **Joanne** will be asked to submit a revised and expanded 2014 schedule that will include funding for new events as well as those such as Easter, Halloween, Softball Tournament, Movie Night and Yard Sales. New Business – A suggestion for the purchase of **Folding Bleachers** to be rolled into position for Swim Meets and for a suggested **Cedarfield Community Swim Show** for children of all ages to create and to perform for our Community during the Summer season. These bleachers are to be quoted and costs discussed also with the Sharks management for funding. Suggestions are welcome to our Social Committee for age groupings and other details and for possible volunteers to manage the show events.

ARC – **Suzanne** and **Gary** have the task of approving the requests for building projects. The goal is to maintain a “harmonious” and “consistent” appearance in the C-Two neighborhood as well as requiring owners to maintain their property for the ongoing value that is added by proper upkeep.

Cedarfield Sun - The Cedarfield Sun now being produced by **Catherine Greenberg** will appear on the Web Site and in printed form by request. Suggestions for content and for potential new advertisers is welcomed as well as encouraging C2 homeowners to sign up for e-mails and the Cedarfield Sun.

The meeting was adjourned at 8:02 PM.

The **Next Meeting** will be held at **7:00 PM** on **Wednesday**, **March 12, 2014,**

at the home of **Emily Biggs, 12324 Henderson Hill**