**CII Homeowners Association Board Meeting Minutes, March 11, 2015**

Attending: Kevin LaValley; Joanne Wheeler; Ray Kudlak; Jennifer Wolfe: (Social Committee Report) - Hawthorn Management: Chris Miller, Association Mgr.; Dana Ryan (DRyan[@hawthornemgmt.com](mailto:bcameron@hawthornemgmt.com)). Copies to: Michael Rumble; Suzanne Russell; Clarke Meakin - Cedarfield Sun: Catherine Greenberg

The meeting was called to order at 7:02 PM and the previous Minutes were reviewed.

Introduction of newly assigned HMC Managers – **Kevin** introduced **Dana Ryan** to the Board as our newly appointed HMC Representative who will be attending our monthly meetings. He also introduced **Chris Miller**, HMC Association Manager. Welcome to both HMC representatives!

President’s Report – **Kevin** addressed the 2014 charges for additional lifeguards for Social Committee Pool Parties conducted in July and August and the charge for Pool Closing in October. Invoices will be provided by HMC for our review as to their accuracy. Correction of a mischarge to the 2014 Pool Budget has been resolved and will appear as a credit to the 2015 Pool Expense.

The existing Pool Contract will be reviewed to determine the authorized charge per Lifeguard per hour or per event to facilitate budgeting for those charges to the Social Committee for 2015 events.

Social Committee Report – **Jennifer** reviewed Easter plans for a Trackless Train, Bounce House, Egg Hunt, Prizes, Chicks and Bunnies. She has re-sourced suppliers for some of these items for availability and cost control. A request will be submitted for approval for 2 additional Spring Events. She will also add the Website domain to the Information Boards when available.

Treasurer’s report – **Kevin** and **Chris** (HMC) provided an update to the February Budget figures which included a discussion to consider re-allocating some of the Liabilities and Equities accounts to more closely reflect their individual positions as related to the current Assets. HMC will provide a recommended Reserves computation for the Board to review at the April Meeting. A review of the allocation of Ad Expense and Ad Income was also presented. The current allocation for both results in a split of 48% for C1, 42% for C2 and 10% for C’Park as previously agreed. These percentages also apply to the costs of conducting shared Social Events such as Easter and Halloween.

Committeereports

Pool, Playground and Parking Lot – Bids are being received for Pressure Washing the Pavilion, Sidewalks and Pool House. Touch-up Painting will also be done where needed. A Quote is being reviewed to replace the current **Entry Gate** system and Supplier. Phone and WiFi are now on.

Landscape – Contractor is providing repairs to the vandalized common area at the expense to the vehicle owner’s insurance. Leveling, seeding and protecting with straw will be accomplished to restore this area. Tree replacement costs have been quoted for the McIlwayne entrance.

Website – **Michael** reported that the new site is in Beta test status. The site will include many choices, from CC&R’s to a calendar of events and copies of most minutes for the past 5 years. At present, Homeowners can visit the HMC website to obtain CC&R’s. Instructions are being provided via the Facebook Cedarfield Site or contact HMC for sign-on details.

Old Business – **Minor costs** previously paid from the volunteer’s personal credit accounts or cash can now be expensed with the activation of a Credit Card under the supervision of our President.

Cedarfield Sun - **Catherine Greenberg** produces the **Cedarfield Sun**. She welcomes suggestions for announcements, articles and for potential new advertisers. ([suneditor2013@gmail.com](mailto:suneditor2013@gmail.com))

Meeting was adjourned at 9:12 PM.

The **Next Meeting** will be held at **7:00 PM** on **Wednesday**, **April 15, 2015,**

at the home of **Kevin LaValley, 8508 Hawk Grove Ct.**